**Minutes of the Meeting of Conington Parish Council**

**held on 8 March 2021, using Zoom, 6.30pm**

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| Present: Cllrs Cooper, Braid, Johnson, District Cllr Tim Alban,  County Cllr Simon Bywater and the Clerk  Members of the public: 1 PC – Parish Council  HDC – Huntingdon District Council  CCC – Cambridgeshire County Council  PCC – Parochial Church Council | | |
|  | Chairman’s welcome | Clerk welcomed all in absence of a Chairman and made introductions. |
|  | To receive apologies and reasons for absence | Since the last meeting Cllr Carling and then Cllr Vella had resigned. The vacancies have been notified to HDC. |
|  | Election of Chairman | Cllr P Cooper was proposed by Cllr Braid and seconded by Cllr Johnson. Cllr Cooper accepted the role and took the Chair. |
|  | Members declaration of Pecuniary Interests | Cllr Braid re grass cutting |
|  | Public and press participation session | Member of public invited to participate. |
|  | To sign and approve minutes dated 18 January 2021 | Minutes were unanimouslyapproved as a true record of the meeting and will signed by Chairman. Proposed by Cllr Cooper, Seconded by Cllr Braid. |
|  | Matters Arising | 1. Speeding/Signage at road junction at entrance to Home Farm. Application made to CCC under PFHI scheme. Meeting suggested with CCC Highways Officer has been agreed at first opportunity when lockdown is lifted. Clerk/Cllr Braid to pursue. 2. Dyke Maintenance. Decided to discuss again in May. 3. Trees. Discuss again in May when responsible bodies have had a chance to replant/clear 4. Internet Banking – Clerk has set up, Cllr Johnson to be authoriser. 5. Website. After consideration, agreed to leave with current host and accept cost £5 + VAT per month. |
|  | Reports from District and County Councillors | Little to report. Precept is to stay at current level. Fly tipping is getting worse.  Following on from this a **Community Litter pick** over Easter was proposed – Clerk to arrange loan of kit with HDC before publicising. |
|  | Planning | None |
|  | Financial Matters | 1. Clerk wages by Standing Order £116.00 pm, Jan and Feb 2. VAT refund received quickly £119.00 3. Appointment of Internal Auditor – Proposed Ivan Cooper, all in favour. |
|  | Councillor/Clerk Reports | Clerk’s appraisal previously circulated was agreed. Pay increment agreed to SCP20 (£13.51ph) from 1 April 2021. |
|  | Correspondence & Reports | 1. Office of National Statistics – Census 2021 is taking place 21 March. 2. CAPALC membership – decided not to join. |
|  | Co-option to fill vacancy for Councillor | Dr Chris Bennett proposed by Cllr Cooper, Seconded by Cllr Braid, all in favour. Cllr Bennett accepted the role. |
|  | Date of next meeting | **Annual Parish Meeting** Thursday 6 May 2021 at 6.30pm by Zoom, and following that **Annual Meeting** of the Council at 6.45pm. |
|  |  | Meeting closed at 7.10pm |

Prepared by J Osborn, Clerk to the Council, 9 March 2021.